YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**TUKARAM KRISHNAJI KOLEKAR ARTS AND COMMERCE COLLEGE, NESARI**
• Name of the Head of the institution	**Dr. S. B. Bhambar**
• Designation	**I/c Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**02327272591**
• Mobile No:	**8378837239**
• Registered e-mail	**accnesari08@rediffmail.com**
• Alternate e-mail	**iqactkk@gmail.com**
• Address	**Ajara Road , Nesari Tal-Gadhinglaj Dist-Kolhapur**
• City/Town	**Nesari**
• State/UT	**Maharashtra**
• Pin Code	**416504**

2.Institutional status

• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Shivaji University, Kolhapur**
• Name of the IQAC Coordinator	**Dr. Kanchan. B. Bellad**
• Phone No.	**7798592333**
• Alternate phone No.	**9921383121**
• Mobile	**9307079847**
• IQAC e-mail address	**iqactkk@gmail.com**
• Alternate e-mail address	**accnesari08@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.kolekarcollege.in/PageContent?id=105
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.kolekarcollege.in/PageContent?id=126

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.00**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**B+**	**2.48**	**2012**	**23/12/2011**	**23/03/2017**
Cycle 3	**B**	**2.37**	**2021**	**31/03/2021**	**30/03/2026**

6.Date of Establishment of IQAC	**16/08/2005**

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of feedback system Introduction of student satisfaction survey
Implementation of mentor and mentee system
Use of ICT in teaching and learning
Partial automation of library
Covid Awareness program

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

Preparation of academic Calendar	Academic Calendar Prepared
To implement faculty and student exchange program	Faculty and student exchange program benefited Students
Preparation of SSR	SSR was sent to NACC Bangalore & College Accredited with 'B' Grade

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	22/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2018–2019	23/10/2019

Extended Profile		
1.Programme		
1.1 Number of courses offered by the institution across all programs during the year		175
File Description	**Documents**	
Data Template	View File	
2.Student		
2.1 Number of students during the year		570
File Description	**Documents**	
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		420
File Description	**Documents**	

Data Template	View File

2.3 Number of outgoing/ final year students during the year	168

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	21

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	23

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	897286.58
4.3 Total number of computers on campus for academic purposes	21

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The initiatives taken by the institution:

- **Department meetings in the first week of the Academic year: to distribute the workload, allot the courses and plan the**

curricular and co-curricular activities.
- **Curriculum Delivery Plans: Each teacher prepares Module/Unit wise and Semester wise plan. HoDs' check and monitor the plans of the assistant teachers.**
- **The plans of all HoDs' are checked by the Principal.**
- **Curriculum Delivery Plans are communicated to the students well in advance.**
- **Faculty Heads: to monitor the curriculum delivery.**
- **Review of syllabus completed: Departmental meetings at the end of each semester, Periodic review in IQAC meetings**
- **Syllabus completion reports: submitted to Principal through the heads of respective departments.**
- **The teachers engage extra lectures as and when required to complete the syllabus andrecord of the same is maintained by the concerned teachers.**
- **Meetings with Faculty and students: Principal ensures the effective curriculum delivery through periodic meetings with Heads of Departments and the teachers. He even holds the meeting/s with students to review the learners' satisfaction.**
- **Feedbacks on teaching-learning: collected, analyzed and necessary instructions are given to the concerned teachers.**
- **Model question papers and links to video lectures are provided.**
- **Also additional information over and above the curriculum is given.**

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is strictly adhered to by the institution.

- **Academic Calendar preparation by IQAC: in consultation with CDC, all Heads and faculty members**
- **Uploaded on college website and on notice boards before the commencement of the class work.**
- **Actually Academic Calendar is prepared by University. Based on this, the college prepares its own academic calendar.**
- **Institutions Academic Calendar is actually a Calendar of Events for the whole year.**
- **Institutional Calendar is of three-fold nature: 1. Name of the Activity 2. Activity assigned to 3. Date on which the activity to be carried out.**
- **CDC displays the Calendar well in advance.**
- **Periodic review by IQAC of the events and activities carried out by the concerned staff.**
- **Record Keeping: Once the activity is complete, its report in soft copy is submitted to IQAC within a week, and the hard copy**

- **is maintained by the concerned person.**
- **Academic Calendar is strictly adhered. However, in case of any unforeseen situations that are beyond the control of the institution, necessary changes are made and the same are displayed on college notice boards.**
- **Planning for CIE: Modes and dates of CIE are conveyed to the students before the commencement of the class work.**

File Description	Documents
Upload relevant supporting documents	**View File**
Link for Additional information	**http://www.kolekarcollege.in/PageContent?id=126**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has integrated cross-cutting issues such as Gender Equality, Environmental Awareness and Sustainability, Universal Human Values, Business Ethics and Professional Values into the curricula. The issues which are not covered in the curricula are included and emphasized in the annual teaching plan prepared by faculty. The faculty members discuss these issues in the classes whenever and wherever possible. This practice creates awareness amongst the students about various cross-cutting issues.

Evidence: The following are only some of the instances of the issues in curricula

Sr no Class and Subject Semester Unit Cross-cutting issues 1 B.A.Part-II(Sociology)Paper-IV III I Social Problems in India: Categories of their remedies 2 B.A.Part-II(Sociology)Paper-III III II Obstacles in Dalit Movements and It's Impact on society 3

B.A.Part-III(Special English)Paper-X V III 'The Old Man and the Sea : Human Values, necessities 4 B.A.Part-II (Environmental Studies) III, IV I to VIII Days observed related to environment 5 B.A.Part-II(Compulsory English) III I Produce messages and communicate through speech and writing 6 B.A.Part-I(Compulsory English) I IV Human Values 7 B.A.Part-I(Psychology)Paper-II II II Interpersonal Attraction: Social Values 8 B.A.Part-I(Economics) Paper-I I I Concept of Population in India 9 B.Com Part-II(Compulsory English) III VII Recent Development in Banking and Industries

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**View File**
MoU's with relevant organizations for these courses, if any	**View File**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**View File**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**http://www.kolekarcollege.in/PageContent?id=121**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. The students who are having the marks above 70% are separated and below 45 % are separated at the time of admission,The Teachershae organisedclasses online for slow learners.Teachers are able to give one to one attention in classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems. The advance learner and slow learner are given online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. The faculty takes keen interest while ordering books for the Central library and ascertains that the library collection of books cater to the needs of both slow and advanced learners. Because of Covid the Faculty has taken online classes

File Description	Documents
Link for additional Information	Nil
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
570	21

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences in our institute. Covid had made teachers to go online teaching. The teachers act as guides and facilitators. They allow the students to participate actively in teaching. In order to make the teaching and learning process lively the methods such as role play, discussion, question answer, announcement of topic in advance etc., are used. Considering that students are from diverse backgrounds and having different learning abilities, the faculty uses different teaching methodologies to enhance the learning levels of the learners. The faculty prepares the teaching plan taking into consideration the teaching methodologies to be used. The different teaching methods keep

students active in the teaching learning process and make the process two-way communication. Some learner centric methods used in the college are as follows. Experiential learning Participative Learning and Problem based learning. The students get firsthand information and it helps them in self learning process. During these activities, they come in contact with different kinds of people from different sections of the society and learn about their role and their responsibility as a citizen in the society.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as ppt, Video clippings, Audio system, online resources, to expose the students for advanced knowledge and practical learning. Teachers use projectors in the class for more effective teaching. Specialized computer laboratory with an internet connection has been provided to promote independent learning. Wi-Fi facility for access of internet is provided on individual laptop and mobile devices for students and teachers. internet security is provided to Wi-Fi users. In this year all the teachers have used the online teaching due to covid. They have used the Zoom ,Google meet, What's up and Teachmint apps for online teaching.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**http://www.kolekarcollege.in/PageContent? id=150**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**

| mentor/mentee ratio | **View File** |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**View File**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that there is a transparent method of assessment. This is maintained uniformly throughout the college across the streams. There is a detailed a Year planner that is prepared by the Examanation Departmentfor the papers that will be handled by her/ him. The method of assessment is clearly mentioned

in the CIE Calendar They are given a clear picture of the assignment and the number of tests or exams that will be held and considered for their assessment. The students are informed in advance about these assignments, assessments, weightage of each of these. This helps them to prepare for the same. The subject teachers have regular tests, Pre – Final exams and assignments to enhance the learning outcome. Assignments are mostly in the written form.The college ensures transparency, frequency and variety in this way.

File Description	Documents
Any additional information	**View File**
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in our college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester.

Assignments

Evaluated assignments are shared with students given back to them. Mechanism consists- timely submission, clarity, neatness, etc. This helps maintaining the transparency of the process and to resolve grievances is any.

Project Evaluation

In each academic year internal evaluations of project is conducted as per university rules for final year students of Arts faculty and second year students of both faculty. The faculty members evaluate the project work in second semester. The quality of problem formulation, literature analysis, presentation, team work, has been carefully evaluated.

Internal Assessments

Immediately, after the unit test, question wise marking scheme is displayed on notice board to maintain transparency and uniformity in CIE. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program are offered by the University and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under.

- Website
- Class rooms
- Department Notice Boards
- Student Induction Programs
- Meetings/ Interactions with employers
- Faculty meetings
- Alumni meetings
- Library

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.kolekarcollege.in/PageContent?id=90
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We offered Under Graduate courses under the Faculty of Arts andCommerce. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and Course outcomes are evaluated by the institution and the same are communicated to the students in the formal way through discussion in the classroom and departmental notice board. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Even we took feedback from all the stakeholders in this respect and triedto take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**http://www.kolekarcollege.in/PageContent?id=90**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

140

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.kolekarcollege.in/PageContent?id=149

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents

Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include:

- **Cleanliness ,**
- **Tree plantation ,**
- **National Integrity,**
- **Plastic eradication**

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students. Due to covid most of the activities where avoided.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh

Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**View File**
Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	**View File**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international

importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Tukaram Krishnaji Kolekar Arts and Commerce College Nesari is established in in August 1995. The institution have sufficient land of about 9.22 acres. The total construction area is 1250 square metres that consists separate buildings for teaching learning purpose and related facilities. Institution have an adequate infrastructural facilities for teaching and learning process. It can be classified as one principal cabin with WC facility, one faculty room, one adequate administration office room, library with reading hall for faculty and students.

There are 9 separate buildings having in all 38 rooms. In which there are 16 classrooms with one Gymnasium with Indoor Game facility, one Common Changing room for girls, one Common Changing room for boys, one NSS room, one IQAC information and documentation centre, one Physical Director Cabin, one Language and Computer Lab room, one Distance Education Centre room, 117 square metres Seminar hall and one Canteen facility room.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**http://www.kolekarcollege.in/PageContent?id=95**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institutions has play ground of 1440 square meter.

There is a facilityfor playingKabaddi, Kho-Kho, Volley Ball, Long Jump, Shot Put and Discus throw.

There is a facility of multi gym of 14 station for strength training

There is open stage for cultural programs of70.78 square meter. and room no.1 is made available for cultural programme practice.

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File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**http://www.kolekarcollege.in/PageContent?id=133**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

163250

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has good number of books, journals, magazines and periodicals. Reprographic facility is available for the students and the staff. Acquisition of books, journals, library administration, OPAC etc is computerized for easy access of information.

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

Name of ILMS software = OPAC NGL Core Engine

Nature of automation (fully or partially) = Partially

Version = 3.1.2 Discover

Year of Automation = 2015

OPAC: These deal with the Catalogues and Search, the Books present in the library and can be searched on basis of various criteria like: Title, Author, Subject, Place of Publishing, Publisher, Year of Publishing, Classification Number, ISBN No., Editor, with the exact details and the status of the books present in Library. It also provides the Combinational and Words in Title Search.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**http://www.kolekarcollege.in/PageContent?id=109**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.69735

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e-	**View File**

journals during the year (Data Template)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has computers, laptops, useful software's and antivirus protection, LCD projector, etc. for teaching learning and evaluation process and administrative works. This infrastructure has enhanced the whole process. Scanner, Printers, Xerox facility are available for the effective administration in the office. The College has also provided LAN facility in the Office and in the Library. Daily maintenance and minor repairs are done by the trained non-teaching staff. Major maintenance and repairs are done by the hired persons. The College campus is under CCTV surveillance to ensure transparency as well as safety to all the stakeholders. The students are encouraged to use IT Infrastructure in the best possible way to enrich their learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 – 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

897286.58

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The repair and maintainance of classrooms, library, computer and other physical ,academic and support facilities is a continuous process. The college has well defined guidelines and procedure for repairing and maintainance activities to ensure time bounded maintainance work.The college has established systems and procedures for maintaining and utilizing physical facilities. All the physical, Academic and support facilities are augmented and maintained through various college committees such as College Development Committee ((CDC), Library Committee, Campus Development Committee, Purchase Committee, Campus Discipline Committee, National Service Scheme, Gymkhana Committee (Sports)etc..It is under the CDC there is well-structured and systematic system framed for the purpose of maintenance of infrastructural facility. It is maintained by the separate College Campus Development Committee to keep up academic and support facilities such as lecture delivery, e- equipments, benches, blackboards, lighting, computers and other required equipments. The support facilities such as drinking water, rail ramp, toilets, common rooms, classroom cleaning are looked after by the specific committees formed by the principal at the very beginning of the academic year. Computer/ Language lab is maintained by the head of computer-Language laboratory. He takes care of computers and technical problems with the help of technician. The librarian with his assistant staff take care and maintain library books and support facilities. The college provides masons, plumber, carpenter ad other required human resources for repair and maintenance whenever necessary and the minor maintenance is done at the college level.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

225

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

78

File Description	Documents
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	**http://www.kolekarcollege.in/Default**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

184

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

184

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2020-21 the student council was not formed as

there were no such direction from the affiliating university. Representatives of student on the academic and administrative bodies/committees are as follows

1. magazine. Committee

2. College development committee

3. Library Committee

4. Students Councilcommittee

Internal complaints committee (VISHAKHA) 12. U.G.C., RUSA, and other grants committee, the participation of students in such committees helps the administration and working of the committees to be transparent and student centric. The purpose of activities is to teach students effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has formed Alumni Association to have interaction and get feedback from the students graduated from our college. The association is not registered under charitable trust but it is active. One of the faculties is in charge of the Alumni Association Committee. He takes initiative to organize a meeting in a year in the college. The ex-students share their experiences at work place and express their gratitude towards the institution in the meeting.

The principal and the faculty appeal the students to help during the NSS camp, etc. The alumni of our college is working in different sectors like education, business, different type of industries, entertainment, social work, agriculture, economics, banking, civil services and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | |

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance of the institute is reflective of and in tune withthevision and mission. Always, there are efforts to create teaching-learning environment that meets the diverse needs of the student fraternity. At the beginning of every academic year, different committees are formed and entrusted with responsibilities of various activities for smooth functioning of the college.

The management and the principal conduct regular meetings and address the teacher about their responsibilities. The teachers follow the instructions given by the University for the Overall Development of the students. The College Development Committee, IQAC and the curricular and cocurricular committees aspire to cater to the diverse needs of students' fraternity providing them State-of-the Art facilities and a stimulating teaching-Learning-Environment to develop them socially-responsible citizens.In theirmeetings, the committees analysethe feedbacks of teachers, students on Curriculum and accordingly, if necessary, reforms are made. The principalprovides the leadership to the system. Principal and the faculty work according to vision, missions and goals of the institution. IQAC performs the functions such as planning accurately for future deploying all resources for execution, monitoring the entire process. The students are enabled to participate in participate in each and every function of the college for their personal and professional progress.

File Description	Documents
Paste link for additional	http://www.kolekarcollege.in/PageContent?

information	id=132
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a system whereby decentralization is implemented. In this system authority is retained by the top management for taking major decisions and framing policies concerning the smooth running of the institution. These policies are implemented through participative management.

Members of Governing Council visit the institution for meetings of CDC and IQAC. These members give suggestions /instructions for carrying out the teaching learning process and the administrative process effectively. Members of management extend guidance to the institution regarding policies for carryig out academic and infrastructural development. Certain decisions are taken in the CDC and IQAC. The HoD's of the respective departments and assistant teachers work according to the plan. Various committees are formed by the principal in the beginning of every academic year. Through these committees various curricular and co-curricular activities are performed for smooth functioning of the college. Moreover, our office management works with participative management. As a Head of the institute Principal instructs the Head Clerk under which assistant clerks perform their respective duties.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

This institution is guided by its vision and mission to provide quality-oriented education. The draft of the perspective plan is discussed, reviewed and approved in the college staff meeting and in the meeting of College Development Committee.

The college has succeeded executing some important goals while the rest are to be achieved in forthcoming years. Besides sustenance of the existing activities in light of the seven criteria for evaluation by NAAC there are other incidental challenges for institution. The plan effectively deployed is as fallows.

- **Students Quality**

1. Organization of students exchangeactivities

2. Wi- Fi facility in the campus.

3. Enhancement of support services like Placement cell, Competitive Examination Center, Coaching Facilities for entry in different services.

4. Online Classes and Examinations

5. Providing value education through invited lectures, cultural activities, celebration of days and events etc.

6. Promotion of technology enabled teaching learning through ICT

7. Development of Sports Academy

8. Extension of extra classes for slow and fast learners

9. Field work, Study tours to industries and natural habitat spot and academic Institutions

- Faculty Enhancement

1. Exchanging faculty as visiting lecturers in different educational institutions and encourage them for social programs to create social awareness.

2. Upgrading Library to provide maximum e-learning resources to update the skills.

3. Promoting faculty for publication of research papers in proceedings, seminars, Workshops and conferences.

4. Organization of National/State/University level seminars

- Administrative Staff Enrichment

1. Motivating administrative staff for their valuable contribution to all activities organized by the college

2. Encouragement to attend training programs organized by other institutions

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**http://www.kolekarcollege.in/PageContent?id=148**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Governing Council is the apex body. The council meet at least twice a year and takes all major policy decisions regarding finance, infrastructure development, faculty recruitment and performance evaluation of teaching as well as non-teaching staff, research, and extension activities, linkages, examinations, etc. These decisions are approved in the College Development Committee.

The Institute strictly follows the service rules laid down by the UGC, state government and the Shivaji University, Kolhapur. The college always tries to recruit and retain highly qualified and skilled employees for this purpose. After completing the legal formalities, the posts available are widely advertised in leading regional and national newspapers.. After receiving application as per the rules in this regard interviews are conducted. The college as policy matters follow transparency in the entire process and makes sure that the qualified and skilled candidates among the applicants are selected for the post. For recruitment procedure the college strictly follows the recruitment conditions laid down by the statutory bodies for all kinds of recruitments including full time, part time, ad-hoc and Clock hour basis appointments. Promotional policies are also governed by the above authorities as per norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.kolekarcollege.in/PageContent?id=151
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non- teaching staff there is prime need of freedom to express their views and the opinions, healthy atmosphere for work, inspiration for their research work, assistance, remedies and co-operation in their difficulties and the problems. In this context our college has started some of the welfare schemes as following.

It is for their benefit Shikshan Samiti Sevakanchi Sahakari Pathsanstha Ltd, Nesari,credit cooperative society was established in 1990. This credit society provides different types of loans to permanent members of teaching and non- teaching staff. These loans are hassle-free. The type of loans given are personal loan, housing loan, higher purchase loan and loan on fixed deposit.

1.Employers' welfare funds is another unique welfare measure executed for teaching and non-teaching staff in case of emergency and hospitalizations of the employees and their near relatives. Now the Emergency Loan amount is 100,000 to all the members.

2.Our college provides salary certificate and guarantee certificate to all teaching and non-teaching staff whenever they apply for home loan, personal loan etc. either from the nationalized bank or from financial institution.

3.In case of major medical emergencies like Surgery, prolong hospitalization Medical Reimbursement Facility of Government of Maharashtra as available.

4.Fee concession is given to those students who are sons or daughters of our employees.

5. Keeping in view, future safety of employees, the institute contributes PF of an employee as per PF rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference,	**View File**

workshops etc during the year (Data Template)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the performance-based Appraisal System prescribed by UGC in its regulations of June 2009. College follows API system developed by UGC and Government of Maharashtra state vide GR dated 15th Feb 2011. At the end of every academic year API Verification Committee chairman evaluates the forms and submit it to the principal through IQAC. As per 7th Pay UGC Regulation 18 July,

2018 and Govt. of Maharashtra Resolution 8th March, 2019 the Annual Self Appraisal Report (ASAR) is prescribed in a new format for the Annual Academic Appraisal. All of the Appraisal System record is collected and maintained by the office. The principal forwards the eligible cases to university and Joint Director of Higher education, Government of Maharashtra for Career Advancement Scheme.

For the non-teaching staff, a confidential report is maintained by the principal regarding the fulfillment of the duties assigned to the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external audits regularly. The institute has transparent system of accounting. All accounts are maintained by the accountant and checked by the office head clerk. The intention is to minimize errors and frauds.. The Head of The institution also verifies the cash book and all other financial transactions recorded in the books of accounts. The institution carried out following major audits regularly.

All financial audits of every financial year are carried out through internal and external auditor according to the norms given by joint director office, divisional office Kolhapur, for higher education

1.Internal financial audits: - Financial audit is of two kinds. One is salary account and another one is non salary account. Both the A/C's are audited time to time. Likewise, UGC financial account, lead college, examination, gymkhana etc. all are regularly audited as per norms developed by UGC & SUK.

2.External financial audits:- external financial audits are carried out under said components. 1.) National service scheme (NSS) The institutions have two units of N.S.S one is regular NSS unit and other one is self financed unit. The audit of both the units is done through the Shivaji University, Kolhapur every year before completing the financial year. 2) University grants commission-grants/funds.: - It is done as per UGC norms 3)State govt. grants-plan and non-plan grants. - made through senior auditor HE. 4)Salary grants are audited by Joint Director of Higher Education, Kolhapur.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optimal utilization of resources and mobilization of funds is discussed in the College Governing Council's last meeting at the end of the previous year. The academic requirements to be fulfilled and infrastructure development, necessary to support the academic requirement, is given priority according to the policy for mobilizing funds.

The college has strategies to mobilize funds as follow-

1. College Funds: The source of college funds include.

1) Admission fees 2) Tuition fees 3) library fees 4) Gymkhana fees 5) NSS Fees 6) Magazine fees7) Examination fees etc.

The collected funds are utilized as per the budget prepared under the control of Head of the institution and CDC.

i. Purchase committee scrutinizes the quotations of the required material for planned work and order is given to appropriate party to supply the material to complete the work in stipulated time.

ii. Building committee: For the construction of building, the committee looks after the plan, estimate and monitor the civil work according to stipulated plan, made by the engineer.

2.Grant in Aid: The College receives grants in aid from the Government for faculty and staff salary as per the norms of the government

3. UGC Funds: Nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has already established IQAC cell. It has been striving incessantly for improvement of quality and achieving academic excellence. It not only pays attention to the quality of teachers but also cares for student's progression and their all-round development. The IQAC encourages and enhances quality in academic and administrative activities. It prepares academic calendar on the basis of Faculty, Department and committee reports submitted at the end of every academic year. It submits AQARs to the NAAC, Bangalore.

Some of the initiatives taken by IQAC-

Dress code to all students, teaching and non-teaching staff.

Promoting research initiative among students and faculty.

Introduction of feedback system,

Introduction of Student Satisfaction Survey,

Implementation of mentor and mentee system,

Use of ICT in teaching and learning,

File Description	Documents
Paste link for additional information	**http://www.kolekarcollege.in/PageContent?id=104**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching learning process is Reviewed

As per the academic calendar teaching learning process is carried out at the very beginning of the academic year. The college Calendar Committee prepares the academic calendar and the Examination Committee prepares CIE calendar. According to the CIE calendar all internal examinations are carried out. The principal and HoD's of the department take periodic review of teaching learning and

evaluation practices implemented by the faculty members on the basis of academic calendar and CIE calendar.

Structures And Methodologies of Operations- The structure of teaching learning is pre fixed by the faculty members. 'E' resources for students and faculty are made available at the library. On the backgroundof COVID 19 the Online Classes were managed. In this scenario Student Centric Methods like participative learning, problem solving methodologies etc. are used to improve the performance of students. As per the UGC and Shivaji University norms evaluation of answer sheets are carried out online. Examination for B.A.I and B.Com. I students are carried and evaluated online at the college level.

Learning Outcomes are Reviewed -The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms according to the following heads- Academic level Reviews, Institution level, Department Level and Faculty level. However, these functions were carried out marginally due Covid situation.

File Description	Documents
Paste link for additional information	**http://www.kolekarcollege.in/PageContent?id=107**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**http://www.kolekarcollege.in/PageContent?id=105**
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**View File**
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Internal Complaints Committee (ICC) in our college works efficiently. The ICC operates under the Visakha Guidelines. The safety of women, their grievances as well as their awareness is increased through various activities. As important as their safety is, various events are organized to make them aware of their rights. Awareness programs on women's law, various measures for their safety, as well as guidance on their daily health issues are implemented through the committee. Moreover, the exemplary programs that deal with the great lives of women having done great social work. Despite the setback in the year 2020-21 due to the effects of the Covid virus and the lockdown two programs have been implemented this year. 1. World Women Day 2. Savitribai Phule Birth Anniversary

File Description	Documents
Annual gender sensitization action plan	**http://www.kolekarcollege.in/PageContent?id=152**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**http://www.kolekarcollege.in/PageContent?id=103**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In relation to environmental consciousness and sustainability our Institute constantlytakes steps toward waste management for clean and safe campus. Solid Waste Management Solid Waste at college

Premises is collected and put in a pit dug for the purpose andprocessed for conversion into natural fertilizer. .The initiative for paperless office throughoffice automation reduced waste at larger scale. As a routine practice we make our studentsaware through guidance on solid waste management. The volunteers of NSS, faculty andstudents of all the departments contribute to campus cleaning drive for solid wastemanagement. Liquid Waste Management The water waste by toilets, Bathrooms and Wash basins is put in thewater absorbing pits. A combined drainage system has been built to carry all the liquideffluents to a sewage system.

'E' Waste Management All the outdated Electric, Electronic material, Computers, Toners, Batteries, Laptop etc. are put in scrap and handed over for recycling. The special care is taken to purchase qualitymaterials and equipment that facilitates to minimize waste and increase the durability of materials. The re-usable parts of computers are removed and used in other computers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**View File**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**

Any other relevant information	**View File**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institute takes initiatives to conductseveral activities to build and promote anenvironment for ethical, cultural, and spiritual values among the students and staff.

To develop the emotional and patriotic feelings among the students and the facultycommemorative days are celebrated on the campus.We jointly celebrate the cultural and regional festivals like Kranti Din, WelcomeFunction for newly admitted students, Teacher's Day, Farewell program, KrantiJyoti rally, Tree Plantation and World Women's Day etc.activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development to make them responsible citizensand to inculcate the national values and feelings of social and communal harmonyand national integration.

We promote our students for a variety of sportsactivities, besides academic and cultural activitiesfor the physical development ofthe students.

Thus, there are efforts/initiatives of our institute in providing an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal socio-economicand other diversities as an attempt to bring positivechanges in society. However, this year due to covid a fewnumberof programs were arranged.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the employees of the institution to theconstitutional obligations about values, rights, duties, and responsibilities of citizens.It is to equip students with knowledge, skill and values that are necessary forsustaining one's balance between a livelihood and life these elements are inculcated inthe value system of the college community by providing an effective, supportiveand safe learning environment. The students get inspired by participating in variouson campus programs on culture, traditions, values, duties, and responsibilitiesthrough the speech

of prominent people invited. The institute conducts
awarenessprograms like ban on plastics, cleanliness, Swachh Bharat,
Save the Baby girl, etc.involving students.The institute establishes
policies that reflect core values. Code of conduct isprepared for
students and staff and everyone that should obeyed by all. The
affiliatingShivaji University curriculum is framed with inclusion of
the topics like Professionalethics and human values, Constitution of
India, Essence of Indian TraditionalKnowledge, as a small step to
inculcate constitutional obligations among thestudents.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**View File**
Any other relevant information	**View File**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative
days, events and festivals.Howeve due to Covid 19 effect only a few
number of activities were performed.

- Republic Day is a national day of India, The celebration
  includes the hoisting of national flag by the hands of some
  invited Guest spreading a warm message of nationalism.

- **Independence Day commemorates the valour and spirit of the freedom fighters who fought for the independence of the nation from British rule. The day is celebrated on 15th of August. Parades and flag hoisting ceremony is organized. The guest having great social contribution is invited and thus great sacrifice of the freedom fighters is remembered and National Values are inculcated in the students.**
- **The International Day of Non-Violence is observed on 2 October, the birthday of Mahatma Gandhi, leader of the Indian independence movementand strategy of non-violence.is celebrated in our college to realize the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and harmony of the Nation.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. 'Facilitating with Knowledge Resources' as a Best Practice

It is our endeavor to reach to the maximum number of beneficiaries so they can become capable of fight the challenges in them through knowledge and values.

Objectives of the Practice

1. To adopt value based and practical approach to the curriculum.

2. To prepare students for the challenges of the global environment.

3. Acquire disciplinary works , content which faculties cannot fund by themselves.

4. To make easy availability of books to the students of concerned streams.

5. To enrich the students, scholars and faculties in the research activities andpaper presentations.

The primary objective of a Library is to provide the right information at the right time in the right form to is users. To meet this objective Library has to provideaccess to information

2. The context –

The library is equipped with number of booksalong with the computerized Library, NewGen Lib Open Source Software. This contains the books and Journals those are required to the student of each department.

3. The Practice-

The Library Provides following facilitates

1. Facility of Study room

2. Facility of OPAC, Web OPAC that facilitates the students to find the particular book they want.

3. Book Exhibition

4. Mobile library that facilitates the common village reader to avail the books from the College library.

5. Internet facility for Staff and Students

6. Facility of nature study

7. books for Exams like MPSC and UPSC

Book location facility that made it easier to find the particular book at particular place. Moreover to know whether the book is hired by someone.There are Number of Books available in the library. They are as follow- Department of English 1162, Dept of Marathi 1152, Dept of Hindi 1107, Dept of Economics 868, Dept of Political science 847, Dept of History 686, Education 404, Psychology 386, HSRM- PA 180, Commerce 2047 thus including other types like Reference, Novels, textbooks, etc total number of books are13626.

Evidence of Success

Number of benefices indicates the success of the practice. Students developed their interest in the library. Automation of library helped smoothened daily routine and dealings. Unlike before students can get the book within a few clicks. Even outsiders got connected with library.

Problems encountered and resources required:

1. Over dependency of short guides and solved editions by the students.

2. Some students don't return the books timely, causing delay in use for others.

3. The tendency of browsing information through online by the stakeholders, that generates irrelevant data.

2.'Green Campus' as a Best Practice

1. Title- Green Campus as a Best Practice

The green campus is being implemented in our college. This practice of harmonizing with nature is beneficial in terms of health and hygiene. 2. Objective of the Practice

The objectives of this practice are as follow-

a) Environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus

b) Developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind c) using solar power energies for its daily power needs, correct disposal handling d) effective waste management program

e) Budgeting processes with the aim of developing a clean and green.

3.The context- There is Cashew orchard developed where there our students study in the Nature. We have implemented the concept of rainwater harvesting in our college. In this regard, the garden has been developed by planting trees and flowers to enhance the beauty of the area. The implementation of e-waste concept eliminates electronic waste. At the same time, effective use of LED bulbs has been made. Moreover, No Vehicle Day is observed. Separate arrangements have been made for wastewater management. The concept of paperless office is tried to be implemented as much as possible. 4. The Practice-

1. Restricted entry of vehicles- All the vehicles of college staff/ faculty members should be getthe emission certification before entering the vehicle in the campus. 2. The institute encourages the employees and students to frequently use public transport, bicycles 3. Use of LED Bulbs- our college glows in the light of LED bulbs

3. Pedestrian-friendly pathways-Pedestrian-friendly pathways are paved in the campus 4. Ban on use of Plastic-Our institute continuously committed to work towards plastic-free campus. In the TKK campus there is complete ban on single-use plastics

5. Landscaping with trees and plants-Our campus boasts with trees and plants, especially, our cashew orchard contains number of trees that oxygenates our campus

5. Evidence of Success

1. Benefits of Green Practice to the Institute are as follow- 2.
Experience of a more balanced campus community 3. Improvement
overall environmental awaereness 4. Natural environment generates a
sense of Positivity amongst students and staff 5. Improvement in
waste management 6. The practice encourages innovation and change 7.
Prevents and reduces environmental impacts.

8.Less air pollution

5. Problems Encountered and Resources Required

1. Destruction of trees by outside animals

2. Increase in the total expenses of the institute

However, the practice of Green Campus provides overall benefits to
the stakeholders.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

'Increasing GER of Girl Students'- A Distinctive Performance

Being situated in rural hilly area the college is designed
distinctively to serve as a platform of education for the rural
community comprising mostly of socially backward and economically
weak learners. To bring married girls student in the process of
education through increasing their Girl Enrollment Ratio(GER).

The fact

The girls students getting married after 12th have to leave their
education. Due to the pressure of their parents, neighbors & the
rustic traditional approach of the society they cannot continue
their education. They have to leave Education after 12th or in
between UG course

The practice-

In view of the inclusion of married girl students excluded from the
education process, we formed one team under the Headship of Prof. S.
B. Chougule. The team will work on

  1. To list of married girl students, who left their education in
     between Ist year to final year graduation.with full adress

2. In parent visit getting their new address and contact numbers viz. the husbands address and contact number.
3. Meeting with husband or his family members (father/mother in laws) and explain our motto.
4. Convincing them for restarting the education of married girl student.
5. Furnish all essential formalities and an inclusion of married girl students in the process of higher education.

The success

we have a good number of GER of married girl students on Roll.

The path ahead

It is our vision that no one should remain away from graduation due to economic, social and traditional reasons.

Conclusion

In such a way our institution trying to maintain its distinctiveness

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR 2021-22

1 To introduce new courses and remain relevant to the changing needs of the stakeholders.

2. To facilitate Student Exchange Programmes with Other Academic Institutions through Linkages.

3. To signMOU's with Academic, Corporate and Industry Associations

4. To arrange National level Seminars

5. To arrage Traiing Programs for Academic and Administrative staff